

CITY OF SUGAR HILL COUNCIL MEETING
SEPTEMBER 13, 1999
7:30 PM COMMUNITY CENTER

The Sugar Hill City Council held its regular council meeting on Monday September 13, 1999 at 7:30 PM in the Community Center.

Notice of the meeting was placed on the doors of city hall and the community center. Notice was also placed on the sign at Alton Tucker Blvd and Peachtree Industrial Blvd. Notice of the meeting was sent to the local news media.

Those present at the meeting included Mayor Roberta Crabb, Mayor Pro-Tem Steve Bailey, Council Members Reuben Davis, Gary Pirkle and Chris Abbey. Also present were City Attorney Lee Thompson, Consultant Don McFarland, City Manager Frank Ginn, and City Clerk Shirley Gibbs, other employees and registered guests. Absent was Council Member Mike Mosley.

CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION:

Mayor Crabb called the meeting to order at 7:30 PM and led the Pledge of Allegiance to the Flag. Mayor Pro-Tem Bailey gave the Invocation.

APPROVAL OF AGENDA:

Council Member Pirkle made the motion to approve the agenda. Council Member Abbey made the second. Motion passed unanimously 4-0 by those present to vote.

APPROVAL OF MINUTES:

Council Member Pirkle made the motion to approve the minutes from the August 9, 1999 council meeting. Council Member Abbey made the second. Motion passed 4-0 by those present to vote.

OLD BUSINESS:

A: TENURE OF BOARD MEMBERS-CHARTER REVISION:

City Attorney Lee Thompson explained this is the second time to vote on this charter revision. It had been voted on last month and would need to be voted on this month in order to make the change. Once the council passed it, it would then be sent to the Secretary of State's office. Council Member Pirkle made the motion to adopt the charter revision. Council Member Davis made the second. Motion passed 3-1. Mayor Pro-Tem Bailey opposed the motion. (See Attached)

B: UPDATE LEAVE POLICY:

City Manager Frank Ginn gave a brief description of the changes he would like to make to the personnel manual. He proposed combing sick and vacation leave to personal leave and to allow employees to accumulate leave until December 31st of each year. He would be working with the city attorney on this to bring the personnel manual into compliance with federal guidelines. Council Member Pirkle made the motion to accept the policy as presented. Council Member Davis made the second. Motion passed unanimously 4-0 by those present to vote. (See Attached)

C: LIMB AND LEAF COLLECTION:

City Manager Frank Ginn stated he had a request from council members not to change this policy at this time. Council Member Pirkle made a motion to table this item. Council Member Abbey made the second. Motion passed unanimously 4-0 by those present to vote.

D: DISCUSS RECREATION ADVISORY BOARD:

City Manager Frank Ginn needed input on exactly what the Mayor and Council wanted from a Recreation Advisory Board. Mayor Pro-Tem Bailey made a motion to table this item. Council Member Pirkle made the second. Motion passed unanimously 4-0 by those present to vote.

E: UPDATE ON CONSTRUCTION PROGRESS FOR LANDFILL CLOSURE:

City Manager Frank Ginn gave a brief over view of how construction was going on the landfill closure. Additional engineering work orders were given for \$18,000 for the methane gas monitoring and \$32,000 for the ground water monitoring wells. No action was needed on this item.

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CITIZEN AND GUESTS COMMENTS:

Penny Graves wanted to make the Mayor and Council aware of the trash in the park, along the streets and in the subdivisions. She walks from her home to the park almost every day and picks up trash as she walks. It was her request that perhaps the Mayor and Council make the community aware of the problem and get the citizens involved in keeping the city streets, park and subdivisions clean.

NEW BUSINESS:

A: PUBLIC HEARING: RESOLUTION TO SET 1999 MILLAGE RATE:

Mayor Pro-Tem Bailey made the motion to go into Public Hearing for the 1999 Millage rate. Council Member Pirkle made the second. Motion passed unanimously 4-0 by those present to vote. City Manager Frank Ginn reported that the five- year history on the taxes had been run and it was his recommendation that the Millage rate stay at 4 mills. One thing he was looking into was to have the county bill the city taxes for us along with the county taxes for next year. There were no comments from the Public. Mayor Pro-Tem Bailey made the motion to return to regular session. Council Member Pirkle made the second. Motion passed unanimously 4-0 by those present to vote. Council Member Pirkle made the motion to keep the Millage rate at 4 mills. Council Member Abbey made the second. Motion passed unanimously 4-0 by those present to vote. (See Attached)

B: RATIFICATION OF FINAL PLAT: TWIN CREEKS UNIT III - 64 LOTS:

Consultant Don McFarland explained this was the process to ratify the final plats when all the departments had approved the subdivision as having met all the development regulations. Council Member Pirkle made the motion to ratify the final plat for Twin Creeks Unit III. Mayor Pro-Tem Bailey made the second. Motion passed unanimously 4-0 by those present to vote. (See Attached)

CITY ATTORNEY'S REPORT: NO REPORT

COUNCIL REPORTS: NO REPORT

MAYOR'S REPORT: NO REPORT

CITY CLERK'S REPORT: NO REPORT

CITY MANAGER'S REPORT: City Manager Frank Ginn had several items to report on: 1- The Web Site, did we want to continue with the current company that maintained the web site or did they want to change or discontinue the web site. 2 - He reminded them about the Avon Breast Cancer Walk that would be coming through Sugar Hill on October 1 with a stop over at E.E. Robinson Park. 3 - Tony Bauman, Building Inspector, had resigned and the city was contracting out the inspections to Municipal Building Inspection Service. This was working well and not holding up inspections and he hoped to do a long -term contract with this company. 4 - CDBG grant had been applied for to install an elevator in city hall. Since the city was a title two organization, they were not required to have an elevator. The city had been approved for \$50,000 in 1998 and \$60,000 in 1999. His recommendation was to combine the two grants in order to make ADA changes to city hall and the community center. Mayor Pro-Tem Bailey made the motion to ask Gwinnett County Commissioners to roll the two grants together in order to make the required ADA changes to the community center and city hall. Council Member Pirkle made the second. Motion passed unanimously 4-0 by those present to vote.

EXECUTIVE SESSION: TO DISCUSS PERSONNEL MATTERS:

Council Member Pirkle made the motion to enter into Executive Session to discuss Personnel Matters. Council Member Abbey made the second. Motion passed unanimously 4-0 by those present to vote. Time 8:10 PM.

Council Member Pirkle made a motion to return to regular session. Mayor Pro-Tem Bailey made the second. Motion passed unanimously 4-0 by those present to vote. Meeting reconvened at 8:20 PM.

Council Member Pirkle explained that as part of the negotiations to hire Mr. Ginn as City Manager, they had agreed to re-evaluate his salary to cover the cost of dues in certain organizations he was a member of that would be beneficial to the city. Council Member Pirkle made a motion to raise Mr. Ginn's salary by \$2035 a year to cover the cost of these organizations. Council Member Abbey made the second. Motion passed unanimously 4-0 by those present to vote.

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ADJOURNMENT:

Mayor Pro-Tem Bailey made the motion to adjourn the meeting. Council Member Pirkle made the second. Motion passed unanimously 4-0 by those present to vote. Meeting adjourned at 8:25 PM.

___/___/___ DATE APPROVED

MAYOR

ATTEST:

CITY CLERK